



Volunteer Personnel Form

Application for work with Children, Youth, or Adult Ministries Of the Auburn Alliance Church

This form is to be completed in ink by any applicant for a volunteer position within/involving the Auburn Alliance Church ministries to and with individuals at all age levels. We recognize that this form is extensive, but ask for your patience in completing the form in its entirety. Your cooperation will assist the elders and pastors of the church, along with other church leaders, in their efforts to provide a secure environment for you as a volunteer as well as the children, youth, and other adults who participate in our ministry programs and use our facilities. Your responses will be maintained in the strictest of confidentiality, although there may be circumstances where certain information may be provided on a "need to know basis" to individuals working with our ministries and to other individuals in order to evaluate your application and/or to comply with applicable legal requirements.

Note: If you live in a state where laws exempt you from certain information requested below, you need not answer the questions requesting such information. For example, you need not disclose information that is contained in sealed or expunged court records, or that involves a criminal arrest that did not result in conviction, etc.

Please print in a legible manner in black ink. Thank you.

Date: _____

Name: _____
Last First Middle

If you have ever used other names in the past, please provide complete names and dates of use:

Present address: _____
Street

_____ City State Zip

Please list any previous addresses: (You may attach a separate sheet.)

Please list any certifications or special qualifications that will help in your involvement at AAC. Please list certification, date achieved, and the date certification expires:

Date of Birth: _____ Marital Status: _____

Phone Numbers: _____

Indicate if the numbers are home, cell, or work numbers

Spiritual History

How long have you attended Auburn Alliance Church? _____

Are you a member of the Auburn Alliance Church? _____

If yes, how long have you been a member? _____

If not, are you willing to attend a membership class? _____

How many services do you attend in a typical month? _____

Have you been baptized? _____

If yes, when and where? _____

On a separate sheet, please outline your spiritual journey, including when you received Christ as your Savior and how He has changed your life since then.

Have you taken any courses or received any training that would equip you for Christian ministry?

Yes or No

If so, please list.

Have you ever had a federal or state background check done for professional or volunteer certification reasons?

Yes or No

If so, please list.

Ministry History

Please list the churches you have attended and the ministry organizations in which you have participated within the last ten years.

Name: _____

Address: _____ Phone: _____

When attended: _____

Ministries involved with: _____

Pastor/supervisor of ministry: _____

Name: _____

Address: _____ Phone: _____

When attended: _____

Ministries involved with: _____

Pastor/supervisor of ministry: _____

Name: _____

Address: _____ Phone: _____

When attended: _____

Ministries involved with: _____

Pastor/supervisor of ministry: _____

Name: _____

Address: _____ Phone: _____

When attended: _____

Ministries involved with: _____

Pastor/supervisor of ministry: _____

Please use a separate piece of paper if more space is needed to list past ministry experience.

Qualifications and Availability for Service

Briefly share your motivation for wanting to serve in the ministries of the Auburn Alliance Church:

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On what date would you be available to begin volunteering? _____

Describe any condition or limitation that might restrict or prevent you from performing certain activities involved in the volunteer position for which you are being considered (e.g., lifting, handling an emergency, driving, time restrictions, participating in certain sporting activities, etc.)

Do you have a contagious or infectious disease or condition that could be transmitted to others in the volunteer work you would be performing?

Yes or No.

If yes, please explain.

Please list any ministries at Auburn Alliance Church that you would like to be involved with:

Legal Questionnaire

1. Have you ever been convicted of a criminal offense (felony or misdemeanor, DWI, DWUI, except for traffic violations)? You will need to answer "yes" if you have entered into a plea agreement, including a deferred sentence judgment arrangement, in connection with a criminal charge.

Yes or No.

If you have been convicted of such an offense, please attach a statement of explanation, including nature of offense, date, court where conviction was entered, and any other relevant information.

2. Have you ever been convicted of a sexual offense, offense relating to children, or crime of violence?

Yes or No.

If you have been convicted of such an offense, please attach a statement of explanation, including nature of offense, date, court where conviction was entered, and any other relevant information.

3. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children?

Yes or No.

If you have been reported, please attach a statement of explanation, including nature of offense charged, date, agency making the charge, and any other relevant information.

4. Have you been ordered by a court to register as a sexual predator or a sexual offender or any such kind of registry?

Yes or No.

If you have been ordered to be registered, please attach a statement of explanation, including nature of offense charged, date, agency making the charge, the registry you are registered with, and any other relevant information.

5. Have you had any painful experience (personal abuse in any form) that has better equipped you for ministry, or may hinder you from a productive ministry?

Yes or No.

If yes, please explain.

6. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment or other immoral behavior or conduct, involving adults or children?

Yes or No.

If you have been involved in any above activity, please attach a statement or explanation, including nature of offense charged, date, agency making the charge, and any other relevant information.

7. Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or other license held by you, including but not limited to a license to provide child care or similar services?

Yes or No.

If you have been the subject of a complaint, please attach a statement or explanation, including nature of offense charged, date, agency making the charge, and any other relevant information.

8. Have you ever been the subject of any disciplinary action, transfer, or dismissal, or have you been named as a defendant in a civil lawsuit, as a result of an accident or mishap involving children?

Yes or No.

If you have been disciplined, please attach a statement or explanation, including nature of offense charged, date, agency making the charge, and any other relevant information.

9. Have you ever been subject to any disciplinary action (including discharge) or investigation by a church, religious or other organization, or by an employer?

Yes or No.

If you have been disciplined, please attach a statement or explanation, including nature of offense charged, date, agency making the charge, and any other relevant information.

10. Do you suspect you may have a drug, alcohol, or substance abuse problem or have you had such a problem in the past?

Yes or No.

If yes, please explain:

11. Do you practice a sexually pure lifestyle as taught in Scripture?

Yes or No.

If no, please explain:

Be assured that your comments will be held in strict confidence in accordance with the details outlined at the beginning of this form.

Personal References

Please list three people (other than family members) you would list as character references:

Name: _____

Address: _____

City State Zip

Phone Number: _____ Relationship: _____

Name: _____

Address: _____

City State Zip

Phone Number: _____ Relationship: _____

Name: _____

Address: _____

City State Zip

Phone Number: _____ Relationship: _____

Applicant's Statement

It is desirable that all teachers and volunteers be members of the Auburn Alliance Church. If they are not, they must be in full harmony with the doctrines, principles, statement of faith, beliefs, and core values of the Auburn Alliance Church. Please contact a pastor or elder from Auburn Alliance Church for more information of the doctrines, principles, statement of faith, beliefs, and core values of the Auburn Alliance Church. An interview with representatives of the elders of the Auburn Alliance Church will be conducted with all non-member applicants to ensure they are in agreement with all doctrines, principles, statement of faith, beliefs, and core values of the Auburn Alliance Church.

I have read, understand, and agree to abide by the Auburn Alliance Church Safe Place policy, which refers to our recommendations, requirements, and guidelines working with children, youth, or adults.

I understand the biblical authority of the elders and I willingly submit myself to their authority. I realize that by filling out this application I am not guaranteed permission to work within the ministries of Auburn Alliance Church. I claim that the responses I have provided to any and all questions are complete, truthful, and accurate to the best of my abilities. I hereby authorize the Auburn Alliance Church to make inquiries concerning my background in connection with evaluating the information I have provided on this form and in other forms I've completed in the application process, including a criminal records check (if deemed necessary by the elders of the Auburn Alliance Church). I hereby authorize all persons associated with me, including churches, employers, law enforcement agencies, licensing and social service agencies, to release any information contained in their files or records concerning me to Auburn Alliance Church and its representatives.

In consideration of the receipt and evaluation of this application form by the Auburn Alliance Church, I hereby release the Auburn Alliance Church and their directors, employees, agents, representatives, and any other person or organization, including record custodians, that may release information concerning me, but collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family on account of inquiries concerning my background and any disclosures of information concerning me to the Auburn Alliance Church or its agents.

I hereby waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS OF IT, AND I SIGN THIS RELEASE AS MY OWN FREE AND VOLUNTARY ACT.

I understand that my service with the church shall be volunteer service. In addition, my volunteer services shall be "at-will" and the Auburn Alliance Church shall be entitled to terminate my services at any time, with or without cause or advance notice. I understand and agree that I am not an employee of the Auburn Alliance Church and that I have no expectation of future employment. As a volunteer, I have no entitlement to or expectation of compensation, health insurance, or other employee benefits; nor do I intend to receive any unemployment or worker's compensation insurance benefits because of my service to the Auburn Alliance Church.

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I affirm that I will strictly comply with all policies and procedures of the Auburn Alliance Church, including but not limited to its Safe Place Plan, its by-laws, and its policies and procedures. If at any time I find that for any reason, I am unable to support the vision, policies, procedures, or doctrine of the Auburn Alliance Church, I will consult with the pastors and elders of the Auburn Alliance Church and resign my volunteer position, if needed. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal, or in disciplinary action, all at the discretion of the elders of the Auburn Alliance Church, as outlined in Christian and Missionary Alliance policies.

I will report any known or suspected child abuse or other violation of policy to an elder of the Auburn Alliance Church.

Applicant's Signature: _____

Applicant's Printed Name: _____ Date: _____

Witness' Signature: _____

Witness' Printed Name: _____ Date: _____

Please read and initial below. You may list any objections you have to either:

I have read the Alliance Statement of Faith and agree with it fully:

YES NO _____
(initials)

I have read the Alliance Statement of Sexuality and agree with it fully:

YES NO _____
(initials)